

Performance Division Registration Packet

2019 – 2020

Welcome to Elite Studios! We are so excited to have you as a part of our dance family and look forward to the great times ahead and growth that we will share together. In this packet, you'll find all the necessary information for your dance season.

Registration Packet Contents

Studio Calendar & Important Dates	Page 1
Class Descriptions & Dress Codes	Page 2
Finale 2020 Dates & Milestones	Page 4
Finale 2020 Costume Details	Page 5
Fee Schedule	Page 6
Studio Policies	Page 7

Studio Calendar & Important Dates

Elite Studios follows the Fulton County School Calendar for most studio closings and all major holidays. Please refer to this schedule below for studio closings and events. Any studio closings due to inclement weather will be communicated via email no later than 11AM that day.

Date	Event
August 11 th , 2019	Open House
August 12 th , 2019	First Day of Performance Division Classes
September 2 nd , 2019	Closed for Labor Day
October 31 st , 2019	Closed for Halloween
November 15 th , 2019	Costume & Finale Fees Due
Nov. 24 th – Dec. 1 st , 2019	Closed for Thanksgiving Holiday
Dec. 22 nd – Jan. 5 th , 2020	Closed for Winter Holiday
January 6 th , 2020	Classes Resume
February 1 st , 2020	Deadline for New Performance Division Registrations
February 17 th , 2020	Closed for President's Day
April 5 th – 11 th , 2020	Closed for Spring Break
May 15 th , 2020	Last Day of Classes
May 16 th , 2020	Dress Rehearsal (<i>Required for Finale</i>)
May 17 th , 2020	FINALE 2020!

Class Descriptions & Dress Codes

Mini & Little Foundations Age Limits

Age limits for the class are determined by the dancer's age as of **October 1st, 2019**. A dancer may be allowed to enroll in an older class should their skill level and maturity call for that, but only by Teacher and Director approval. All changes to enrollments must be managed through the Director and/or Manager, Operations within 30 days of enrollment.

- Example: Student turns 5 years old on September 1st, 2019. She should be enrolled in a 5 - 6 year old class.
- Example: Student turns 5 years old on December 1st, 2019. She should be enrolled in a 3 - 4 year old class.

Mini Foundations (2 Years Old)

Mini Foundations are our brand-new Mommy + Me class for dancers Ages 2! This class is 45 minutes. Dancers will be guided through creative movement exercises and dance movement exploration through foundational terminology in a fun environment! Moms will be invited in to class each week as a chance to help their dancer, but it is not required.

Dress Code

- **Attire:** Leotard of any color, hair secure & out of face
- **Ballet Shoes:** Pink leather with full sole. Any brand is acceptable.

Little Foundations (3-4, 5-6 Years Old)

Little Foundations are our 1-hour ballet/tap combination classes designed for dancers ages 3 - 4 and 5 - 6. These classes establish the basis of knowledge in the foundations of dance to prepare dancers for future styles and advancement.

Dress Code

- **Attire:** Leotard of any color, pink tights, hair secure & out of face
- **Ballet Shoes:** Pink leather with full sole. Any brand is acceptable.
- **Tap Shoes:** DanceShuz 530; Black patent

Foundations 1 & 2 (1st & 2nd Grade)

Foundations are our 1.5-hour ballet/tap/jazz combination classes designed for dancers in the 1st and 2nd grades. These classes continue to establish the basis of knowledge in the foundations of dance for dancers that have been training previously or introduce these teachings to brand new dancers. These classes prepare dancers for future styles and advancement for ensuring the foundation of training is established.

Dress Code

- **Attire:** Leotard of any color, pink tights, hair secure & out of face. Dancers may wear skirts, shorts, or other coverups during tap and jazz portions of class.
- **Ballet Shoes:** Pink leather with split sole. Any brand is acceptable.
- **Tap Shoes:** Capezio Cadence CG19; Black
- **Jazz Shoes:** SoDanca JZ76; Caramel

Level 1, 2, & 3 Classes (3rd – 12th Grade)

Our Level Classes are our individual discipline classes taught to dive deeper into the training of each discipline of dance in a more focused, intense way. These classes are designed for dancers in the 3rd – 12th grades. These classes are taught in a challenging, uplifting environment to push each dancer to their utmost potential. It is recommended that dancers take multiple disciplines to gain versatility in their dance training.

Ballet 1-3 Dress Code

- **Attire:** Leotard of any color, pink tights, hair secure & out of face
- **Ballet Shoes:** Pink leather with full or split sole. Any brand is acceptable.

Jazz 1-3 Dress Code

- **Attire:** Leotards, leggings, dance shorts, sports tank, or other form-fitting active wear
- **Jazz Shoes:** SoDanca JZ76; Caramel

Tap 1-3 Dress Code

- **Attire:** Leggings, dance shorts, sports tank, or other semi loose-fitting active wear
- **Tap Shoes:** Capezio Cadence CG19; Black

Lyrical/Contemporary 1-3 Dress Code

- **Attire:** Leotards, leggings, dance shorts, sports tank, or other form-fitting active wear
- No shoes required.

Hip Hop 1-3 Dress Code

- **Attire:** Leggings, sweatpants, dance top, or other comfortable active wear
- **Hip Hop Shoes:** Any sneaker, converse, or combat boots. No flip flops or dress shoes.

Tumbling Dress Code (Elementary-Advanced)

- **Attire:** Leggings, dance shorts, sports tank, or other form-fitting active wear
- No shoes required.

The Finale 2020

The Finale is our year end show filled with fun and excitement for every dancer! It is a culmination for every Performance Division dancer as they perform Finale pieces choreographed by their teachers and share in the joy of dance & the season's hard work with an audience of friends and family!

Costume & Finale Fees Due: November 15th

- A Finale Fee of \$50 per dancer goes towards the cost of the theatre, amenities at the theatre, and a gift for your dancer.
- See costume details & fees on page 5.
- If you will not be participating in the year end Finale, Elite Studios must be notified in writing by November 1st, 2019. Please send notice of non-participation to info@elitestudiosatl.com in order to not be charged Costume & Finale Fees.

Finale Packets: March 15th

- All Finale details will go home in our Finale Packet mid-March!
- Packet contents include: Dress Rehearsal & Finale Guidelines and Schedules, Show Order, Ticketing Information, Photography & Videography, and Congratulatory Ads!

Dress Rehearsal: Saturday, May 16th

- Dress Rehearsal attendance is **required** for each dancer in order to participate in Finale. Please email info@elitestudiosatl.com if you have a known conflict.
- Please reserve this entire day for Dress Rehearsal. Class-specific schedules will go out in the Finale Packet.
- Dress Rehearsal will be closed to families and friends to allow our dancers to prepare for their big show with ultimate focus!

Finale 2020: Sunday, May 17th

- Different classes will perform different dances in The Finale. Please find your child's class below to learn more about the pieces they will perform.
 - **Little Foundations 3-4**
 - 1 piece: ballet or tap, as selected by Elite Studios Faculty
 - **Little Foundations 5-6**
 - 2 pieces: (1) ballet and (1) tap
 - **Foundations 1 & 2**
 - 2 pieces: ballet, tap, and/or jazz, as selected by Elite Studios Faculty
 - **Level 1, 2, & 3 Classes**
 - 1 piece per discipline/class
- Tumbling and Mini Foundations classes will not perform a piece in Finale.

Finale Costume Details

Elite Studios purchases costumes from the highest quality costume vendors to give our dancers the best Finale experience! Costumes are selected by the Elite Studios Faculty and are age and style appropriate.

- Costume Fees are due on **November 15th, 2019**, along with the Finale Fee. Your Costume & Finale Fees will be auto-billed to your account on this day.
- Your Costume Fee includes the costume(s) required for each class and the corresponding tights. Hip Hop classes will not wear tights; however, shoes will be included.
- There will be no costume refunds for dropped classes, withdrawals from the studio, or decisions not to participate in the Finale after November 1st, 2019. Additionally, any class transfers or enrollments after November 15th, 2019, will result in purchasing additional costumes for the new class(es).
- Students will be measured for their costume(s) in late Fall and will try on their costume(s) in the Spring. Costumes will go home in May 2020.
- Please find your child's class below to learn more about their costume requirements.

Little Foundations (3-4 Years Old)

- **Costume Fee:** \$105
- **Includes:** 1 costume + tights

Little Foundations (5-6 Years Old)

- **Costume Fee:** \$180
- **Includes:** 2 costumes + tights

Foundations 1 & 2 (1st & 2nd Grade)

- **Costume Fee:** \$180
- **Includes:** 2 costumes + tights

Level 1-3 Classes (3rd - 12th Grade)

- **Costume Fee:** \$90
- **Includes:** 1 costume + tights
- Costume Fees apply per class.
- Shoes included for Hip Hop classes only.

Fee Breakdown + Schedule per Class

Class Type	Fee Type	Fee Amount	Due Date
Mini Foundations	Registration Fee	\$35	Time of Registration
	Monthly Tuition	\$75	1 st of Month
	Half Year Tuition (if selected)	\$356.25	Time of Registration, Jan. 1 st , 2020
	Full Year Tuition (if selected)	\$675	Time of Registration

Class Type	Fee Type	Fee Amount	Due Date
Little Foundations: 3 & 4	Registration Fee	\$35	Time of Registration
	Monthly Tuition	\$80	1 st of Month
	Half Year Tuition (if selected)	\$380	Time of Registration, Jan. 1 st , 2020
	Full Year Tuition (if selected)	\$720	Time of Registration
	Costume Fee	\$105	Nov. 15 th , 2019
	Finale Fee	\$50	Nov. 15 th , 2019

Class Type	Fee Type	Fee Amount	Due Date
Little Foundations: 5 & 6	Registration Fee	\$35	Time of Registration
	Monthly Tuition	\$80	1 st of Month
	Half Year Tuition (if selected)	\$380	Time of Registration, Jan. 1 st , 2020
	Full Year Tuition (if selected)	\$720	Time of Registration
	Costume Fee	\$180	Nov. 15 th , 2019
	Finale Fee	\$50	Nov. 15 th , 2019

Class Type	Fee Type	Fee Amount	Due Date
Foundations 1 & 2	Registration Fee	\$35	Time of Registration
	Monthly Tuition	\$115	1 st of Month
	Half Year Tuition (if selected)	\$546.25	Time of Registration, Jan. 1 st , 2020
	Full Year Tuition (if selected)	\$1035	Time of Registration
	Costume Fee	\$180	Nov. 15 th , 2019
	Finale Fee	\$50	Nov. 15 th , 2019

Class Type	Fee Type	Fee Amount	Due Date
Level 1, 2, 3 Classes	Registration Fee	\$35	Time of Registration
	Monthly Tuition (per class)	\$75 - \$235	1 st of Month
	Half Year Tuition (if selected)	\$356.25 - \$1116.25	Time of Registration, Jan. 1 st , 2020
	Full Year Tuition (if selected)	\$675 - \$2,115	Time of Registration
	Costume Fee (per class)	\$90	Nov. 15 th , 2019
	Finale Fee	\$50	Nov. 15 th , 2019

*Level 1, 2, 3 Class Fees vary depending on number of classes enrolled in.

Studio Policies

General Studio Policies

1. All dancers must abide by the dress code stated for each class. Dancers not following this dress code will be asked to sit out.
2. Dancers are not to leave clothes, food, drinks, etc. around the studio space. All items left in the lost & found for more than one month will be donated to Goodwill.
3. All students are expected to arrive to classes at least 10 minutes prior. Dancers arriving to class more than 15 minutes late will be asked to sit out. Elite Studios values lessons of discipline, responsibility, and time management and will enforce these teachings.
4. Dancers under the age of 8 must be accompanied by a parent if arriving more than 15 minutes early. Dancers under the age of 8 must be picked up by a parent no more than 15 minutes after a class ends.
5. All dancers and other children must be behaved throughout the studio. Causing a disruption to ongoing education will result in a child being asked to leave the studio.
6. Parents, siblings, and friends of dancers are not allowed in the studios while a class is going on. This causes a distraction to the dancer and the teacher and results in a lowered quality of education for each dancer. Elite Studios offers a parent viewing location in the lobby to watch your dancer's progress and learning on our TVs.
7. No dancer, at any time, is allowed to cross Hammond Drive or Roswell Road without adult supervision for any reason.
8. The Elite Studios staff is happy to meet with you at any time regarding your dancer's progress and education, however these meetings must be scheduled through the Director and Teacher directly, as teachers do not have time in between classes.
9. Private lessons will be offered by a range of Elite Studios staff. These must be scheduled through the Director and the Teacher directly. Private lessons will be offered to enrolled Elite Studios families only.

Registration Policies

1. There will be a \$35 annual Registration Fee per child due at the time of registration.
2. Registration fees are paid upon registration within your family account. Registration Fees are non-refundable.
3. Registrations received before the 15th of the month will be charged a full month's tuition. Registrations received after the 15th of the month will be charged Halfmonth's tuition. Elite Studios is happy to assist dancers in finding similar classes to attend as makeups for a mid-month registration. Makeup classes must be completed within two weeks of the missed class.
4. The cut-off for new student registrations is February 1st. This is to ensure all students are well prepared for the year end Finale and receive the proper dance education as outlined in a year-long curriculum by each teacher.
5. Returning Elite Studios families must have the correct billing information on file to secure their registration for classes. Elite Studios will notify any returning families needing to update credit card or bank account information. Elite Studios cannot hold spots for incomplete registrations. If billing information is not updated within 48 hours from notification, any registrations will be released until billing information is resolved.
6. Returning Elite Studios families are responsible for updating their payment type in the Parent Portal should they want to change to monthly, Half Year, or full year tuition payments. Tuition will be charged at the time of registration based on the previous season's payment type. Once tuition is charged, there will be a \$15 fee for any families wanting to change payment types.

7. Please note, your credit card or bank account will not be charged until your registration has been reviewed for accuracy. Any discounts will be applied manually upon review of registration.
8. Tumbling Classes at Elite Studios are the only classes offered with an ongoing enrollment through May 1st. The one-time Registration Fee of \$35 still applies to enrollments in tumbling classes after Feb. 1 – May 1.

Tuition Policies

1. All payments at Elite Studios including tuition, costume fees, Finale fees, Finale tickets, apparel sales, etc. will be managed through your family account. By registering for classes at Elite Studios, you are authorizing Elite Studios to automatically bill your credit card or bank account on file at the time that a payment is due. All payments are Auto-Billed through your family account on the date specified in your Fee Schedule, received upon registration.
2. Auto-Payments are secured in our payment system, and we accept all major credit cards, as well as direct debit payments.
3. Tuition payments are based on a full season of dance classes from August to May, including breaks for holidays and school breaks.
4. For the 2019 - 2020 Season, tuition is divided up into 10 payments. The first payment is due at registration and is non-refundable.
5. Tuition is Auto-Billed on the 1st of every month.
6. Elite Studios offers families the ability to choose whether to pay in Monthly, Half Year, or Full Year increments. Families that pay tuition in Full, receive 10% off. The Full Year Tuition option is available through November 1st. Families that pay tuition in Half Year Fall/Spring payments, receive 5% off. The Half Year Tuition option is available through November 1st for the Fall and February 1st for the Spring.
7. Families with 2 or more dancers will receive a 5% discount on tuition per additional child.
8. Withdrawal: Should a student withdraw from any class, Elite Studios will require a written 30-day notice and your monthly auto-payments will be terminated the following month. Should you pay Half Year tuition and withdraw, Elite Studios will refund your tuition less a 25% penalty. Should you pay full year tuition and withdraw, Elite Studios will refund your tuition less a 30% penalty. Withdrawals must be sent in writing to info@elitestudiosatl.com with Attn: Withdrawal.
9. Families are responsible for managing their account with the most up to date credit card and/or bank information. If a payment method is declined, families must update this information within 48 hours or a \$25 late fee will be incurred.
10. Classes with less than 3 enrollments will be cancelled and students placed in a different class.

Finale Participation Policies

1. Performance Division dancers are strongly encouraged to participate in the year end Finale. Participation in the Dress Rehearsal for Finale is REQUIRED to participate in Finale.
2. By registering for Performance Division classes at Elite Studios, your participation in Finale will be assumed by Elite Studios and its owner and faculty. If you will not be participating in the year end Finale, Elite Studios must be notified in writing by November 1st, 2019. Notifications to refuse participation in Finale should be sent to info@elitestudiosatl.com.
3. Finale Fees and Costume Fees are due November 15th, 2019.

4. There will be no costume refunds for dropped classes, withdrawals from the studio, or decisions not to participate in the Finale after November 1st, 2019. Further, any class changes after November 15th, 2019 will result in purchasing additional costumes for the new class(es).

Studio Premises Policies

1. At any time, no student of Elite Studios may leave the studio alone and unattended by a parent and/or guardian.
2. At any time and for any reason, no student of Elite Studios may cross Hammond Drive and/or Roswell Road by walking alone and unattended by a parent and/or legal guardian.

Photography Release

1. By registering your child as a dancer at Elite Studios, you, hereby, grant Elite Studios and its owner and faculty permission to use photos and videos for any promotional purpose including, but not limited to, digital and print advertisements, social media content, website content, and other promotional collateral.

Medical Policies

1. Students and parents/guardians are responsible for making sure all medical conditions and allergies are fully described on the student's tab in the Customer Portal and kept up to date. This includes a description of any required emergency care medication or device (such as an "epi-pen," inhaler, etc.) which the student may need and specific instructions for when/under what circumstances the medication/device should be used, and how it should be used.
2. In addition, all students with an emergency medication/device must comply with the following requirements:
 - a. The medication/device must be placed in a closed plastic baggie clearly labeled with the student's name and easy to understand written instructions concerning when/under what circumstances the medication/device should be used, and how it should be used. The instructions in the baggie also must include the name and telephone number for two emergency medical contacts.
 - a. Students with a medication/device are required to bring the baggie to and from Elite Studios activities and, at all times while at Elite Studios, to keep the baggie in a gear bag on their person or, during classes, in the classroom.
3. Notwithstanding the above, by checking below, you acknowledge and understand that Elite Studios does not render medical care, including medical diagnosis or treatment, to students or others, and that any assistance that Elite Studios owner and/or faculty may offer to a student will be limited to responding to an emergency.

Release of Liability

1. As the legal parent or guardian, you, hereby, release and hold harmless Elite Studios and its owners and faculty from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage, or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Elite Studios and its owners and faculty or in route to or from any of said premises. You recognize and understand that participation in Elite Studios programs may require strenuous activity and accept responsibility for any injuries sustained at Elite Studios.